

### Guidelines for Inquirers/candidates

1. Review the Book of Order to understand the Inquirer/Candidate process. As an Inquirer you are responsible for your own process. The Committee will walk alongside as a guide. We will discern with you and explore your understanding of call to ministry in the PCUSA and make recommendations during the process. However, ultimately you are the initiator and organizer of your process with CPM.
2. Send an official college transcript.
3. Required Courses:
  - a. Hebrew
  - b. Greek
  - c. Hebrew Exegesis
  - d. Greek Exegesis
  - e. Reformed Theology
  - f. Reformed Worship and Sacraments
  - g. PCUSA Polity
  - h. CPE
4. A psychological/vocational assessment through a recommended testing center (ex. Midwest Career Development Center). CPM will pay 1/2, local church session pays 1/2.
5. POV will buy seminary required texts (receipt is sent to Moderator of CPM who will sign approval for reimbursement)
6. Materials due two weeks ahead of meeting when asked to turn things in to CPM.
7. We expect attendance at an accredited seminary and prefer it be a PCUSA seminary
8. While in the first year of seminary, attend a variety of Presbyterian Churches.
10. Attend the CPM retreats annually (when held).
11. Maintain contact with liaison once a month minimum (or agreed upon frequency between both parties).

### Guidelines for Liaisons

1. pray for and with the I/C
2. understand the process and help the I/C understand the care process and its requirements
3. serve as point of communication w/ rest of CPM: insure that I/C receives and understands growth goals and objectives
4. have a face to face at least once a year other than the annual retreat
5. maintain a file of the IC: including a record of where he/she is in the process including copies of correspondence. File submitted to CPM upon completion of ordination or other form of leaving the process.